

## Team Dress Code Policy

At Green Roots we believe that an important part of creating positive relationships involves the creation of a welcoming, friendly and professional environment. We recognise that how our team dress is an important part of maintaining that atmosphere for parent/guardians and children. To that end we have put the following dress code in place for our team, students and volunteers:-

### Tops:

- Green Roots T-shirt provided by us must be worn whilst at work.
- In cold weather the Green Roots Sweatshirt can be worn.
- A name badge must be worn by all team.
- Students and volunteers should wear an appropriate t-shirt or top. The top must have sleeves to cover underarms and it should not have a low cut neckline. The T-shirt/ shirt must be long enough to cover the stomach.
- Students and volunteers must wear a tabard over their clothes.

### Trousers:

- Plain coloured trousers must be worn (no jogging bottoms or combats).
- Smart three-quarter length trousers, knee length shorts or skirts in plain colours may also be worn.

### Footwear:

- Shoes/boots must be suitable for the work environment. High heels must not be worn.
- In the baby room socks or indoor shoes must be worn. The team should not go bare foot.

### Make-up/ jewellery/ hair:

- Make-up should be kept to a minimum and nail varnish and clear varnish may be worn, so long as gloves are worn when preparing meals. Nails must be kept at a short length.
- Hair should be tied back if long enough to do so especially during food preparation.
- Jewellery must be kept to a minimum; studs and small hoops may be worn at your own risk, large hoop earrings or dangly earrings must not be worn for your own safety. Other piercings should pose no risk to others or to you. One necklace may be worn as long as it is kept inside your top. Rings may be worn but they should not have large/sharp stones or edges to them, for the safety of the children.

- Colleagues, students and volunteers must not smoke whilst in their work clothes as the smell remains on the clothes and this increases the risk of Sudden Infant Death Syndrome.

The outdoor environment:

At Green Roots we provide children with access to the outdoor learning environment throughout the year. Colleagues are required to be positive role models whilst outdoors, therefore we ask;

- Bring in suitable footwear and clothing to be outside in wet/cold weather.
- To wear suitable hats during warm weather.
- Use sun cream during warm weather.
- Whilst out on outings colleagues must wear their Green Roots T-shirt at all times.